

TAIERI BOWLING CLUB INC.

RULES FOR HIRING OF CLUBHOUSE

Procedures:

1. The Clubhouse shall generally not be available for hire on Saturdays. If a request is received it shall be specifically approved by the Club Manager in discussion with the Club President and shall not conflict or constrain Club social activities.
2. All requests to hire facilities shall be in writing to the Club Manager.
3. All hires shall be co-ordinated through the Club Manager or Clubhouse Convener.
4. All hires shall have an Agreement, which shall identify the person responsible on behalf of the Hirer.
5. The bar shall closed no later than 12.30 a.m. for any function and the premises are to be vacated by 1.00 a.m.
6. Rates for hall hire shall be:

Community Groups	Negotiable
Hire for a meeting	\$25.00 per hour
Hire for a social event	\$200.00 (private hire)
	\$50.00 (club member)
7. If bar service required, normal club bar prices shall apply. A Club employed barperson shall manage the bar. The Hirer shall indicate, at time of hiring, the expected hours the barperson/s will be required so that staff can be suitably advised.

Barperson rates (where applicable)	\$15.00 per hour per person payable directly to the barperson(s) by the Hirer.
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8. Gaming machines shall be available for play at the discretion of the barperson.
9. A special liquor licence is required for all functions other than ones conducted by the Taieri Bowling Club. The Club shall submit all applications and the cost to be paid by the Hirer.
10. A soon as practicable after the hire the lounge shall be inspected to confirm that the conditions of hire have been met. Any defaults shall be advised immediately to the Hirer.
11. The Hirer shall be invoiced as soon as possible for the hire and payment is required within 14 days.

TAIERI BOWLING CLUB INC.

AGREEMENT FOR CLUBHOUSE HIRE

This **AGREEMENT** is between **Taieri Bowling Club Inc** (hereinafter known as **the Club**)

and _____

of _____

(hereinafter known as the **HIRER**) for hire of the **CLUBHOUSE** facilities

on _____

between the hours of _____

Terms and Conditions of Hire:

1. The Clubhouse shall include the stadium, lounge, kitchen, upper area and toilets. Outside the Clubhouse, the car park and immediate surrounds of the Clubhouse may be accessed.
2. Clubhouse hire rights do not include access to the greens, members' locker rooms, committee room or offices.
3. Where bar facilities are required by the Hirer, the Club shall provide a suitably qualified and experienced Bar Manager to operate the bar. The Hirer shall indicate at time of hiring the expected hours the barperson will be required so that staff can be suitable advised. Access to the barroom, coolers and stores shall be strictly forbidden.
4. Bar sales shall be at the normal prices chargeable by the Club.
5. For catering the Hirer may separately employ the Club's resident caterer, or by agreement with the Club use an outside caterer, in which case the Hirer shall supply all crockery, utensils, etc that may be required.
6. The Hirer shall be responsible for arranging lounge furniture to suit the Hirer's requirements. Upon completion of the function the Hirer shall reinstate the furniture to the normal layout.
7. The Hirer shall be responsible for cleaning up all rubbish and debris in all parts of the Clubhouse used and remove all rubbish on completion of hire. All tables and benches shall be wiped clean and dry. Floor areas shall be left in a state for vacuuming of carpeted areas and wet mopping of vinyl areas.
8. The Hirer shall make payment for the hire within 14 days of invoicing by the Club.
9. Where determined by the Club a Bond equivalent to 50% of the hire cost shall be payable by the Hirer to the Club prior to the event. The Bond shall be credited upon the completion of the hire to these conditions.
10. Any damage and breakages shall be fully chargeable to the Hirer.

Special Conditions:

Hire Rates (all rates inclusive of GST):

Hire of Clubhouse	\$
Special Licence	\$
Bond	\$

	\$

Signed on behalf of Taieri Bowling Club Inc. _____

Signed on behalf of the Hirer _____